



1525 Cornwall Road, Unit 22  
Oakville, ON L6J 0B2  
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## 2019 Bursary Awards Program

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## A. Purpose

The MEA Bursary Program provides financial assistance to encourage secondary school students to pursue a career in engineering. Up to ten (10) bursaries of \$1,500 each will be awarded to students enrolling into an Engineering Program at the University level.

## B. Eligibility

- The MEA Bursary Program is open to all children and/or dependents of current, full-time, municipal employees and elected municipal Councillors in Ontario. Full-time “part-time” employees who work at least 24 hours per week are also eligible if they qualify for OMERS pension and benefits.
- Must be an Ontario resident and Canadian citizen.
- Student must be in the process of completing a secondary school program in Ontario and be eligible for graduation in the year of application.
- Student must have been accepted and commit to entering an undergraduate engineering program (1<sup>st</sup> year) at a Canadian University as a full-time student.
- Interest in, and contribution to, their community through active participation in extracurricular activities at their school and/or in civic organizations.
- The awards are non-renewable and non-transferable.

## C. Application Requirements

- Each application (attached) will include the following:
  - Name and signature of applicant
  - name(s) and signature(s) of parent/guardian and the name of the municipality where employed;
  - Applicant’s secondary school transcript;
  - Applicant’s resume that includes details of extracurricular activities and contributions to their community;
  - Demonstration of financial need;
  - 300-word explanation of why the applicant aspires to be an engineer;
  - 500-word essay on a topic of the applicant’s choice relating to municipal engineering or public works
- Each application must include a copy of the University Admission Offer Letters and/or any other supporting documents confirming enrolment/acceptance at an Ontario University (or equivalent) and their response to enter into an undergraduate engineering program as a full-time student ***(if this is not available at the time of submission, the application can proceed, but it must be provided prior to actual award of the MEA bursary cheque).***
- Applicants are encouraged to submit their application online at [www.municipalengineers.on.ca](http://www.municipalengineers.on.ca). Alternatively, applications may be submitted in PDF format and emailed to [info@municipalengineers.on.ca](mailto:info@municipalengineers.on.ca).
- Submission deadlines for all applications will be **April 30, 2019**.

#### **D. Selection Committee and Awards Criteria**

- All bursary applications will be reviewed/judged by the Municipal Engineers Association through its Bursary Committee and will be assessed/scored/ranked as follows:
  - Complete Application: 15 Points
  - Demonstrated Financial Need: 10 Points
  - Extra-curricular activities (sports/volunteerism, helping others): 15 Points
  - Why They Aspire to be an Engineer: 25 Points
  - Essay Component (creativity, logical, grammar/spelling): 20 Points
  - Overall Quality of Application: 15 Points
- The highest overall ranked application will be designated as the *John Hammer Memorial Bursary*
- All decisions of the Bursary Committee are final - only those receiving a bursary award will be notified
- The monetary award in the form of a \$1,500 cheque will be forwarded to successful applicants upon the completion of the judging and only after the receipt of university confirmation of acceptance and evidence of student commitment to enter a university engineering program.



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## 2019 MEA BURSARY APPLICATION FORM

### 1. Contact Information

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Student Name	
Home Address/Telephone/E-mail	
Parent/Guardian Name	
Parent/Guardian' Municipal Employer & Job Title	
Parent/Guardian's Municipal Business Address/Telephone/E-mail	

### 2. Education

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Please provide us with a copy of secondary school transcript and volunteer hours form.

Letters of reference are welcome.

Post-Secondary Schools applied for	
Engineering Program applied for	

### 3. Why have you selected an Engineering Program?

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Tell us about your interest in the selected education program and why you would like to be an engineer (300-words)

### 4. Special Interests

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Summarize any special interests you have acquired from employment, volunteer work, or through other activities, including hobbies or sports.

### 5. Why should you receive this Bursary?

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Summarize your interest in this bursary. Demonstrate financial need.

## 6. Essay Submission

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Please indicate your essay topic and attach a copy of your essay to this Application (500-words).

## 7. Agreement and Signature

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By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted for this bursary, any false statements, omissions, or other misrepresentations made by me on this application may result in withdrawal of the bursary.

Student Name (printed)	
Applicant Signature / Date	
Parent/Guardian Signature / Date	

**NOTE:** If you have any questions, please contact: [dan.cozzi@municipalengineers.on.ca](mailto:dan.cozzi@municipalengineers.on.ca)